



WATER SAFETY INSTRUCTOR

Opening Date: March 2010

Closing Date: Open Recruitment

Applications are being accepted for part-time Water Safety Instructor (19 hours per week or less), which may include mornings, afternoons, and/or all-day work shift.

ESSENTIAL JOB FUNCTIONS:

- Provides direct program leadership by instructing various levels of aquatic skills to all ages. Assess the skill level of and make recommendations for each student.
- Supervises students by interpreting and enforcing facility use policies and procedures. Takes active role to initiate and perform services for guests and fellow students.
- Provides information and assistance regarding schedules, program descriptions and general information.
- Completes course record forms and other reports as required.
- Attend and participates in monthly in-service training.
- Demonstrates retention of skills and knowledge and ability to initiate action, integrates actions with other staff members.

NECESSARY QUALIFICATIONS:

Must be 16 years of age;

Possess current Red Cross Water Safety Instructor certification;

Ability to work flexible hours, including evenings and weekends; and

Maintain a neat, professional appearance.

HOURLY RATE RANGE: \$9.26 - \$11.26

The Woodburn Aquatic Center has been in operation for 10 years. The facility includes a 25 yd. X 25 meter pool, with a 50' water slide and rope swing, a 16' x 60' wading pool and 10 person spa. The facility serves a wide area, from Keizer, Silverton, Molalla and St. Paul, as well as those living and working Woodburn. The community has a large population of those with Hispanic and Russian cultures. Persons with the ability to communicate in either Spanish or Russian dialect are preferred, but not required, for the position.

See reverse side for additional information

APPLY AT: Woodburn City Hall
Human Resources
270 Montgomery St.
Woodburn, OR 97071
(503) 980-2401
www.woodburn-or.gov

Applications are available through the City's website: www.woodburn-or.gov or by calling the Human Resources Department at (503) 980-2401.

Under provision of the Immigration Reform and control Act of 1986, the City of Woodburn requires any person hired or rehired to provide appropriate documentation of eligibility for employment.

If you wish to identify yourself as a qualified individual with a disability under the Americans with Disabilities Act of 1990 and will be requesting accommodation, that request must be made to the Human Resource Department **no later than the closing date of this job announcement** and the applicant must provide information on how reasonable accommodation may be met.

No smoking is allowed in City buildings. The City of Woodburn promotes a Drug-Free Workplace.

A EQUAL OPPORTUNITY EMPLOYER